

CHIEF ELECTED OFFICIALS
Western Iowa Tech Community College – Sioux City, IA
Meeting Minutes – September 29, 2011

CEO Members Present: Jeff Simonsen, Craig Anderson, John Fitch, Tim Jessen, Jackie Smith

CEO Members Absent: Bob Pausrud

Staff Present: Dr. Julie Stoik-JTP, Shawn Fick-JTP, Lori Knight-JTP

I. CEO Call to Order & Roll Call — Jeff Simonsen, Chair

Jeff Simonsen, Chair called the meeting to order for the CEO's at 5:50pm.

II. RWIB Attendance & RWIB Appointment

Julie Stoik reviewed the RWIB members with poor attendance at the RWIB meetings. Tom Zeman only attended one time out of the last 12 meetings. Rita Frahm attended 5 times out of the last 12 meetings, stated Julie Stoik. The Governor looks for at least 50% attendance of the meetings during a period of 12 calendar months. Jackie Smith asked if Rita Frahm was a labor representative. Julie Stoik stated Rita was a business representative. Dr. LuAnn Haase is being replaced because she no longer qualifies as a school district representative due to her change of employment. Dr. LuAnn Haase was a Female, Republican and a resident of Woodbury County. The CEO's would need to look at these things for the replacement of Dr. LuAnn Haase. However, if more than one opening is available on the RWIB the CEO's could work with the demographics more, stated Julie Stoik. Jeff Simonsen asked if the school district representative needs to be in Woodbury County. Julie Stoik stated they can look for someone from another school in a different county. Dr. LuAnn Haase represented the curriculum for secondary education. The CEO's need to decide if they want to look at more than one opening or if they want to just look at LuAnn's position, stated Julie Stoik. Tim Jessen asked if the representation needs to be half female and half male. Julie Stoik stated yes the representation on the RWIB needs to be balanced between genders; political affiliation; and representation of Business, Labor, School, Community College, County Elected and City Elected. Dr. LuAnn Haase's successor in the school district is male. His name is Jim Vanderloo. Craig Anderson suggested filling all three positions. Julie Stoik stated the business representatives are not hard to fill. Jackie Smith asked if the demographics can be switched around on the open positions such as Republican, Democrat, Business, Labor and School. Julie Stoik stated yes and that they can work with the demographics if more than one open position. Julie Stoik stated she would look for recommendations from the board members for candidates.

Craig Anderson made the motion to find replacements of all three board members including the two with poor attendance; Jackie Smith seconded the motion; **the motion was carried.**

Julie Stoik will find two candidates for each position. If anyone has recommendations give them to Julie Stoik. Julie Stoik will contact Tom Zeman, Dr. LuAnn Haase, and Tim Jessen for recommendations. Jeff Simonsen stated the CEO's will need to approve two candidates per position and then these would be sent to the Governor's office for approval. Then the CEO's will have to have a teleconference for the CEO's to appoint one person for each open position from the Governor's approved candidates.

III. Adjournment

Jeff Simonsen adjourned the meeting at 6:05pm

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

Appointment Resume for Regional Workforce Investment Board

PLEASE TYPE OR PRINT CLEARLY. USE ADDITIONAL SHEETS AS NECESSARY.

Entire form must be completed for consideration by the Governor's Office. Additional information on Regional Boards and the appointment process are available in the Iowa Administrative Code (877 IAC 6.1-11).

PERSONAL DATA

First Name RICHARD MI A. Last Name MOON Mr/Mrs/Miss/other MR.
 Legal Residence 412 QUEENS CT
 City SIoux CITY State IA Zip 51104 County WOODBURY
 Home Phone 712-239-1204 Email Address CHIEF5@CABLEONE.NET
 Employer or Business Name WESTERN IOWA TECH COMMUNITY COLLEGE
 Address 4647 STONE AVE
 City SIoux CITY State IA Zip 51106 County WOODBURY
 Occupation ADMINISTRATOR
 Business Phone 712-274-8733 Fax 712-274-6449 Cell Phone 515-975-3357
 e-Mail Address RICHARD.MOON@WITCC.EDU

To assist us in providing balance and to meet our goal of increased diversity within the membership of boards and commissions, we appreciate your response to these questions. Under state and federal law, this information may not be used to discriminate against you.

Of what race or ethnicity do you consider yourself to be?

Black/African-American

White/Caucasian

Latino/Hispano

Asian or Pacific Islander

American Indian or Alaska Native

Other _____

please specify

Birthdate: 12/25/45

Female

Male

Are you a citizen of the United States? Yes No

Are you registered to vote in Iowa? _____ Indicate political affiliation: Democrat _____ Republican _____ No Party

SSN # 402-52-6925

EDUCATION List schools attended, include high school. A current resume may be substituted for this section.

School	City & State of Iowa	Dates	Degree/Major
BISHOP HEERAN HIGH SCHOOL	SIoux CITY, IA	60-64	COLLEGE PREP
SIoux CITY ELECTRICAL STATE COMMUNITY COLLEGE	SIoux CITY, IA	76-80	Licensed ELECTRICIAN
COMMUNITY COLLEGE OF THE AIR FORCE		81-85	AAS MANAGEMENT
BELLEVUE UNIVERSITY	BELLEVUE, NE	95-97	BS MANAGEMENT

Elected Offices, State Appointed Positions or Membership on Workforce Related Boards or Councils:

GREATER DES MOINES, IA APPRENTICESHIP COUNCIL
2000-2008

Signature Richard A. Moon

Date: 10/25/2011

(OVER)

EMPLOYMENT & EXPERIENCE List major paid employment & significant volunteer activities. List chronologically beginning with most recent experience. *A Current resume may be submitted for this section.*

Dates (from-to) Employer/Organization City & State Title/Position

PLEASE SEE ATTACHED

INTEREST IN APPOINTMENT Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.

You may complete this section on a separate sheet.

PLEASE SEE ATTACHED

Signature

Date: 10 / 25 / 11

*****To be filled out by person referring candidate*****

Referred by: Julie Stoik (print name) Signature Julie Stoik

Organization: Western Nevada Tech Community College

Title: Dean

Reason for nomination (what specific qualities does this person possess which would make them a good member of the Regional Workforce Investment Board):

Rich has taken leadership in apprenticeship training in our area. He is well respected. He works hard & follows through with training plans.

*****To be filled out by Chief Elected Officials of the Region*****

Please indicate what sector(s) the nominee represents:

- | | | |
|--|--|--|
| <input type="checkbox"/> Business | <input checked="" type="checkbox"/> Labor | <input type="checkbox"/> Community College |
| <input type="checkbox"/> School District | <input type="checkbox"/> City Official | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> College | <input type="checkbox"/> County Elected Official | |

Additional information to be considered by the Governor:

Signature of CEO Chair or designee _____ Print name: _____

RICHARD A. MOON

412 Queens Court - Sioux City, Iowa - 51104

Home Phone (712) 239-1204

Mobile – Personal (515) 975-3357

PROFILE

Results oriented professional with strong programs management, technical, interpersonal, communications and leadership skills.

• **PROFESSIONAL HISTORY**

- **Corporate College Grant Coordinator, Western Iowa Tech Community College, Sioux City, Iowa 2008-Present**
Responsible for the coordination, implementation and management of multiple grant related projects that provide training, support and job placement services to low-income or dislocated workers located in Woodbury County, Iowa. The services offered through the projects require coordination with several partner agencies that have the ultimate goal of enhancing and improving the knowledge, skills, and abilities of the areas diverse workforce.

- **Director of Training, Iowa Electrical Educational Trust, Clive, Iowa 2000 – 2008**
Responsible for the effective and efficient operation of the Iowa Electrical Apprenticeship and Educational Trust. Program affected on an annual basis 375 apprentices and 1200 journeyman wiremen. Maintained an annual budget of over one million dollars in keeping with sound auditing and review practices. Supervised six full-time employees and a student body of 80 apprentices. Consulted on an on-going basis with the organizations Trustees, representing labor and management concerning training and operational matters.

- **Program Manager, Iowa Air National Guard, Sioux City, Iowa 1995 – 1999**
Responsible for the effective and efficient operation of the Sioux City Iowa Regional Airport Fire Department in line with local, state, and federal requirements. Maintained an annual budget in excess of two million dollars. Responsible for supervising and providing ongoing in-house and contract training for forty personnel. Effective management and training techniques resulted in a program which received highest ratings from FAA and USAF officials.

- **Employee Relations Manager/Senior Enlisted Advisor, National Guard Bureau, Pentagon, Washington, DC. 1900 – 1995**
Traveled worldwide providing recommendations and guidance to senior leadership with the objective to improve the organization's operations and culture. Primary areas of focus included, recruiting, training, educating and retention of qualified employees. Responsible for the oversight and implementation of equal opportunity, employee benefit, and professional development programs. Active communication with senior executives and employers was central to this position.

Richard A. Moon, Pg. 2

- **Director, Professional Education Programs, Air National Guard Training & Education Center, Knoxville, Tennessee 1988 – 1990**
Responsible for implementation and accreditation of the primary professional and technical continuing education programs for mid-level managers employed by the Air National Guard. Programs affected on an annual basis over 1100 students and an instructional staff of 25. Active communication with the senior executives and employers was also central to this position.

- **Training Superintendent, Headquarters Air Training Command, San Antonio, Texas 1986 - 1988**
Served as the focal point for all issues affecting the initial and continuing training and education of personnel employed by the Air National Guard. Compiled and analyzed data pertaining to the efficiency and relevance training and made recommendations to senior management for improvements or changes to training programs as necessary. Programs affected over 5000 students annually.

- **Department Chair/Instructor, Air National Guard Training & Education Center, Knoxville, Tennessee 1981 – 1986**
Developed, wrote and managed presentation of curricula that was presented to over 1100 mid level students an annual basis. Provided supervision and team facilitation to 8 instructors. Counseled students concerning academic advancements and deficiencies.

- **Journeyman Inside Wireman, Sioux City, Iowa 1976 – 1981**
Performed duties and tasks as an Apprentice and Journeyman electrician working for several electrical contractors in the greater Sioux City Iowa metropolitan area.

RELEVANT EXPERIENCE

• **PROGRAMS MANAGEMENT**

- Responsible for determining policies and procedures for the efficient and effective implementation, operation and accreditation of the apprenticeship and journeyman level programs for the Iowa Electrical Apprenticeship & Educational Trust.
- Responsible for determining policies and procedures for the efficient and effective implementation, operation and accreditation of the primary mid-level continuing education, training and management programs for the Air National Guard. Programs affected annually 1100 students and an instructional staff of 25.
- Developed and maintained curriculum in compliance with institutional and program requirements.
- Managed programs in line with numerous local, state and federal regulations.
- Assembled, compiles, analyzed and reported statistical data for use in measuring program effectiveness.
- Addressed the training and educational requirements of clientele and scheduled classes accordingly.

- Successful record of building and maintaining relationships with business and industry.
- Successful record of leading, supervising, and motivating personnel.

Richard A. Moon, Pg.3

• **COMMUNICATIONS**

- Spoke nationwide in various settings in roles such as featured speaker as well as subject matter expert in settings ranging from informal group classroom instruction to formal auditorium lectures.
- Provided written and oral input to congressional legislative and governmental committees and processes which affected the health and welfare of employees.
- Performed evaluations and wrote commendations recognizing organizational as well as individual accomplishments.
- Strong personal computer skills through formal training in the use of IBM compatible systems.

• **ORGANIZATIONAL ADMINISTRATION**

- Successful in planning, organizing, and hosting numerous conferences, seminars, and classes which impacted groups as large as 1000.
- Responsible for the direction and oversight of committees which staffed and implemented the educational, training and personnel programs and policies of over 100,000 personnel.
- Interviewed, hired and supervised up to 50 technical and professional staff personnel in line with collective bargaining agreements.
- Responsible for programming and budgeting budgets in excess of \$1.7 million dollars.
- Experienced in the implementation and use of government regulations affecting human resource functions, such as FLSA, OSHA and EEO.

• **SIGNIFICANT CAREER AWARDS**

- Legion of Merit Medal (LOM)
- USAF Noncommissioned Officer Academy Commandant Award Winner (Leadership)

• **EDUCATION**

- Bachelor of Science, Management, Bellevue University
- Associate of Science, Management, Community College of the Air Force
- Certified Journeyman Electrician, through completion of Inside Wireman Apprenticeship as recognized by the U.S. Department of Labor and the NJATC.
- Graduate numerous formal civilian and military courses specializing in education, training, administration, quality management and personnel management.

Interest in Appointment

During the past twelve years I have served in various adult service-oriented capacities that included working as an electrical-industry Training Director, a Department of Labor Apprenticeship Director, and a Program Coordinator for various federal grants. All of these positions required that I serve as a facilitator in assisting individuals in finding ways to improve their lives by either aiding them in finding an applicable occupational training program or by assisting them in finding and gaining meaningful employment in their communities. These positions all required that I had contact with the various Iowa Workforce One-Stop Centers, several community colleges located in both Iowa and Nebraska, and a multitude of employers throughout the state of Iowa as well as the various labor organizations, both union and non-union. I am familiar with the services provided to individuals and the communities that are served by the Regional Workforce Investment Boards.

I also served in the U.S. military for over 30 years in various senior level capacities that focused mainly on helping individuals meet their career goals. As a result of my military service I was awarded the Legion of Merit, a prestigious military award recognizing my service to the nation and to the state of Iowa.

I am an active member of the Cathedral of the Epiphany Catholic Church where I serve as a lector, usher, and a member of the church's financial council. I believe that my background and experience would complement the objectives of this Board should I be elected to serve.

Appointment Resume for Regional Workforce Investment Board

PLEASE TYPE OR PRINT CLEARLY. USE ADDITIONAL SHEETS AS NECESSARY.

Entire form must be completed for consideration by the Governor's Office. Additional information on Regional Boards and the appointment process are available in the Iowa Administrative Code (877 IAC 6.1-11).

PERSONAL DATA

First Name James MI W. Last Name Kavanaugh Mr/Mrs/Miss/other Mr.
 Legal Residence 3108 So. Olive
 City Sioux City State IA Zip 51106 County Woodbury
 Home Phone 712-276-1244 Email Address IBEW231JK@Cableone.net
 Employer or Business Name International Brotherhood Electrical Workers 231
 Address 5001 Harbor Drive
 City Sioux City State IA Zip 51111 County Woodbury
 Occupation Business Manager
 Business Phone 712-255-8138 Fax 712-255-8112 Cell Phone 490-3188
 e-Mail Address IBEWJK@Cableone.net

To assist us in providing balance and to meet our goal of increased diversity within the membership of boards and commissions, we appreciate your response to these questions. Under state and federal law, this information may not be used to discriminate against you.

Of what race or ethnicity do you consider yourself to be?

- Black/African-American
- White/Caucasian
- Latino/Hispano
- Asian or Pacific Islander
- American Indian or Alaska Native
- Other _____

please specify

Birthdate: 12/11/44 Female Male Are you a citizen of the United States? Yes No

Are you registered to vote in Iowa? yes Indicate political affiliation: Democrat Republican No Party

SSN # 506-54-4666

EDUCATION List schools attended, include high school. A current resume may be substituted for this section.

School	City & State of Iowa	Dates	Degree/Major
Emerson Sacred Heart	Emerson, NE	59-63	Diploma
Universal Trade School	Omaha, NE	63-64	App. Conditioning Refrigeration
Iowa Electrical IACT	Sioux City, IA	69-73	Journeyman Electrician
WIT	Sioux City, IA	1975-80's	Courses Boiler Welding Management
IBEW	99-2001	Courses Management + Business	+ Communication
Continuing Education 3 hrs/yr maintain licensure. Manager			

Elected Offices, State Appointed Positions or Membership on Workforce Related Boards or Councils:

IBEW - Vice President (12yrs), President (9yrs) Business
 Manager (99-present) Northwest Labor Council
 Municipal Credit Union Sioux City Electrical Board
 Food Bank Chamber Commerce
 United Way

Signature James W. Kavanaugh Date: 10/18/2011

(OVER)

EMPLOYMENT & EXPERIENCE List major paid employment & significant volunteer activities. List chronologically beginning with most recent experience. A Current resume may be submitted for this section.

Dates (from-to)	Employer/Organization	City & State	Title/Position
99-Present	IBEW Local 231	Sioux City, IA	Business Manager
99-Present	Soup Kitchen	Sioux City, IA	Volunteer & Board
06-Present	Food Bank	Sioux City, IA	Volunteer & Board
99-05	Northwest Labor Council	SCIA	Highway Cleanup
69-99	IBEW Local 231	SLIA	Journeyman Electrician
96-2001	IDRF & ADA	SC, IA	Volunteer / Diabetes
05-present	Democrat Council	SC, IA	Volunteer of-present IBEW & College

INTEREST IN APPOINTMENT Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.
 . You may complete this section on a separate sheet.

I am interested in serving on this committee to assist in identifying work related development needs using my present & past backgrd. As Business Manager I have experience in establishing training programs for apprentices as well as on the job training for correlation of school to work. I have been able to promote & inform students through high school & college presentations. By serving on the United Way Board I have insight to needs of the community & establishing ways to meet these needs.

Signature James W. Ravenscroft Date: 10/1/11

*****To be filled out by person referring candidate*****
 Referred by: Julie Stoik (print name) Signature Julie Stoik
 Organization: Western Iowa Tech Community College
 Title: Dean

Reason for nomination (what specific qualities does this person possess which would make them a good member of the Regional Workforce Investment Board):
Jim has been & continues to be a community leader. His is very respected in the community & among his co-workers. He will be a good addition to the RWIB.

*****To be filled out by Chief Elected Officials of the Region*****

Please indicate what sector(s) the nominee represents:
 Business Labor Community College
 School District City Official Other _____
 College County Elected Official

Additional information to be considered by the Governor:

Signature of CEO Chair or designee _____ Print name: _____

Through Volunteering with food bank and soup kitchen, I have had the opportunity to see first hand needs our local work force needs to address. My own personal experience in construction and need for work has made me more determined to work for improved local work force related priorities in our own community.

Post-It® Fax Note	7671	Date	10-17-11	# of pages ▶	3
To	Jalix Stoik	From	Jim Kavanagh		
Co./Dept.	wit	Co.	IBEW 231		
Phone #	274-8733	Phone #	255-8138		
Fax #	274-6429	Fax #			

Appointment Resume for Regional Workforce Investment Board

PLEASE TYPE OR PRINT CLEARLY. USE ADDITIONAL SHEETS AS NECESSARY.

Entire form must be completed for consideration by the Governor's Office. Additional information on Regional Boards and the appointment process are available in the Iowa Administrative Code (877 IAC 6.1-11).

PERSONAL DATA

First Name Jacqueline MI M Last Name Wyant Mr/Mrs/Miss/other Mrs
 Legal Residence 2319 Douglas St
 City Sioux City State Ia Zip 51101 county USA
 Home Phone 712-258-6592 Email Address mathbaby62@yahoo.com
 Employer or Business Name Sioux City Community Schools
 Address 627 4th St
 City Sioux City State Ia Zip 51101 County USA
 Occupation principal
 Business Phone 712-279-6777 Fax 712-279-6790 Cell Phone 712-898-2063
 e-Mail Address wyantj@live.siouxcityschools.com

To assist us in providing balance and to meet our goal of increased diversity within the membership of boards and commissions, we appreciate your response to these questions. Under state and federal law, this information may not be used to discriminate against you.

Of what race or ethnicity do you consider yourself to be?

- Black/African-American
- Asian or Pacific Islander
- White/Caucasian
- American Indian or Alaska Native
- Latino/Hispano
- Other _____

Birthdate: 3/13/1962 Female Male Are you a citizen of the United States? Yes No please specify

Are you registered to vote in Iowa? Yes Indicate political affiliation: Democrat Republican No Party

SSN # 264837816

EDUCATION List schools attended, include high school. A current resume may be substituted for this section.

School	City & State of Iowa	Dates	Degree/Major
Nova Southeastern	Ft. Lauderdale, FL		MS, Ed Admin
Briar Cliff College	Sioux City, Ia	1/88 - 12/90	BS, ^{SEE} math ed.
Florida Junior College	Jacksonville, FL	8/81 - 5/82	AA, Gen Ed
NB Forrest High	Jacksonville, FL	8/77 - 5/80	diploma

Elected Offices, State Appointed Positions or Membership on Workforce Related Boards or Councils:

Signature Jacq Date: 10 / 25 / 2011

EMPLOYMENT & EXPERIENCE List major paid employment & significant volunteer activities. List chronologically beginning with most recent experience. A Current resume may be submitted for this section.

Dates (from-to)	Employer/Organization	City & State	Title/Position
7/2006 - present	Sioux City Comm Schools	Sioux City, Ia	administration
8/2000 - 6/2006	Sioux City Comm Schools	Sioux City, Ia	teacher
8/1991 - 7/2000	Bishop Heelan Catholic Schools	Sioux City, Ia	teacher
8/2009 - present	Big Brother/Big Sister	Sioux City, Ia	mentor
2000 - present	Sacred Heart Church	Sioux City, Ia	Volunteer

INTEREST IN APPOINTMENT Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.

You may complete this section on a separate sheet.

As a newly appointed head principal, I am interested in how my students must prepare for future jobs: skills/competencies. In addition, I want to keep aware of changing industries to keep a viable workforce available to potential employers. My service to this community runs back 20 years: youth coach for softball and soccer, church accompanist (Piano) and eucharistic minister, sponsor couple (marriage), marriage prep; math tutor; Every Classroom Counts keeps me in touch with students in westside feeder

Signature Jacque

Date: 10 / 25 / 11

*****To be filled out by person referring candidate*****

Referred by: Julie Stoik (print name)

Signature Julie Stoik

Organization: Western Iowa Tech Community College

Title: Dean

Reason for nomination (what specific qualities does this person possess which would make them a good member of the Regional Workforce Investment Board):

Jacque is a new head principal at West High School in Sioux City. She will bring a knowledge of secondary education, especially in mathematics to our Board. This will serve us well as we deal with youth in our WIA Programs.

*****To be filled out by Chief Elected Officials of the Region*****

Please indicate what sector(s) the nominee represents:

Business

Labor

Community College

School District

City Official

Other _____

College

County Elected Official

Additional information to be considered by the Governor:

Signature of CEO Chair or designee _____

Print name: _____

Appointment Resume for Regional Workforce Investment Board

PLEASE TYPE OR PRINT CLEARLY. USE ADDITIONAL SHEETS AS NECESSARY.

Entire form must be completed for consideration by the Governor's Office. Additional information on Regional Boards and the appointment process are available in the Iowa Administrative Code (877 IAC 6.1-11).

PERSONAL DATA

First Name Mimi MI A Last Name Moore Mr/Mrs/Miss/other Ms

Legal Residence 216 Buckley St.

City Sloan State IA Zip 51055 County: Woodbury

Home Phone 712-428-4444 mamoore@longlines.com

Employer or Business Name North High School/Sioux City Schools

Address 4200 Cheyenne Blvd.

City Sioux City State IA Zip 51104 County Woodbury

Occupation Educator/administration

Business Phone 712-239-7005 Fax 712-239-8270 Cell Phone 712-301-9342

e-Mail Address moorem@live.siouxcityschools.com

To assist us in providing balance and to meet our goal of increased diversity within the membership of boards and commissions, we appreciate your response to these questions. Under state and federal law, this information may not be used to discriminate against you.

Of what race or ethnicity do you consider yourself to be?

Black/African-American White/Caucasian Latino/Hispano

Asian or Pacific Islander American Indian or Alaska Native Other _____

Birthdate: 05 / 28 / 57 Female Male Are you a citizen of the United States? Yes No

Are you registered to vote in Iowa? yes Indicate political affiliation: Democrat Republican No Party

SSN # _____

EDUCATION List schools attended, include high school. *A current resume may be substituted for this section.*

School	City & State of Iowa	Dates	Degree/Major
William Penn University	Oskaloosa, IA	February 2010-current	ESL
University of Nebraska-Lincoln	Nebraska	August 1990-August 1993	MA/Sped
University of Northern Colorado	Greeley Colorado	August 1975-March 1979	BA/ElemEd

Elected Offices, State Appointed Positions or Membership on Workforce Related Boards or Councils:

Sloan City Council

Signature Mimi A. Moore Date: 11 / 02 / 2011

RECEIVED NOV 03 2011

(OVER)

EMPLOYMENT & EXPERIENCE List major paid employment & significant volunteer activities. List chronologically beginning with most recent experience. A Current resume may be submitted for this section.

Dates (from-to)	Employer/Organization	City & State	Title/Position
2005-current	Sioux City Schools	Sioux City, IA	2005Teacher/2007Administration
2001-2005	Wayne State College	Wayne, NE	Director Field Experience
1996-2001	Sioux City Schools	Sioux City, IA	Teacher/Sped
1991-current	Evangelical Covenant Church	1991 Wahoo, NE.- 1996	Sloan, IA Chair of Christian Ed. Teacher/Director

INTEREST IN APPOINTMENT Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.

You may complete this section on a separate sheet.

See attached

Signature

Mimi A. [Signature]

Date:

11, 02, 2011

*****To be filled out by person referring candidate*****

Referred by: _____ (print name)

Signature _____

Organization: _____

Title: _____

Reason for nomination (what specific qualities does this person possess which would make them a good member of the Regional Workforce Investment Board):

*****To be filled out by Chief Elected Officials of the Region*****

Please indicate what sector(s) the nominee represents:

Business

Labor

Community College

School District

City Official

Other _____

College

County Elected Official

Additional information to be considered by the Governor:

Signature of CEO Chair or designee _____

Print name: _____

Regional Workforce Investment Board: INTEREST IN APPOINTMENT Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.

Serving on the Regional Workforce Investment Board (RWIB) is an opportunity for me, as an educator, to expand my awareness of the economic and employment needs within our community. Working with high school and college students and their families for the past 12 years has been an eye opening experience for me. A large portion of our student population receives free and reduced lunches and their families struggle from day to day to make ends meet in regards to the basic necessities of life.

Based on my professional and personal experiences, I feel that I have the knowledge, expertise, and energy to make a positive impact for others and our community. Diversity is one of our greatest assets within our community. We need to continue to create and expand our resources to ensure that all individuals have the opportunity to reach their full potential and achieve their personal and professional goals in life.

As an educational administrator in the Sioux City School District, I have been active on many committees and involved in educational programs such as Safe and Supportive Schools, Mentors in Violence Prevention, Teenscreen, Alternative Education, Transitional Alliance Program, Adult Education, Year 13, Goodwill YES program, Youthbuild, Special Education, ESL, Career Pathways, and Assessment.

Residing in a rural community, I have been active in both my church and my community. In my church, I have served as a director and chairperson on various committees and boards, including Christian Education. I have also served as a city council member within the Sloan community and during my tenure we were able to purchase land and create a new addition to build new houses and add new businesses. My experiences living in a rural community and working in a more urban setting has given me a greater understanding of the needs and strengths of two very diverse environments.

I am very honored to be given the opportunity to be a servant leader for my community and state. If I am selected to be on this board, I will work closely with each member to set priorities and reach our economic goals to better our community and our state.

Mason
11-2-2011

ATTACHMENT "F"

Customer Service Plan Modification Transmittal Form

To Be Completed by Region: Region Number: SDR 12 Date Submitted: Planned Effective Date:	For State Use Only: Date Received: / / Date Approved/Disapproved: / / Effective Date: / /
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Provide a brief description of the CSP changes below:

I. This is to document the SDR 12 carryover of PY10 Adult WIA Funds in excess of the required expenditure of 80% of new funds.

It is requested that the amount of \$9,681.65 be carried over and spent on participant expenses by June 30, 2012.

(to be spent by 6/30/12 / PY11) \$9,681.65

Total \$9,681.65

II. This carryover is being requested because it is in excess of the 80% of the Adult fund expenditures required in PY10.

"Per State and Federal regulations, each year the RCSP must be modified to show changes for performance, enrollments, or any other directives received. This modification is to bring the RCSP in line with Workforce Development Field Information Memo No: 11-WIA Reallocation Policy.

Regional Customer Service Plan Certification

I certify that the attached has been reviewed and approved by the Regional Workforce Investment Board and the Chief Elected Officials Board, and that I am authorized to sign on behalf of the group I represent.

RWIB Chair Signature / Date

CEO Chair Signature / Date

ATTACHMENT "G"

Customer Service Plan Modification Transmittal Form

To Be Completed by Region: Region Number: SDR 12 Date Submitted: Planned Effective Date:	For State Use Only: Date Received: / / Date Approved/Disapproved: / / Effective Date: / /
--	---

Provide a brief description of the CSP changes below:

- I. This is to document the transfer of \$40,000 of SDR 12 Incentive Funds from the Dislocated Worker Program to the Adult Program. These funds must be spent by June 30, 2012.

"Per State and Federal regulations, each year the RCSP must be modified to show changes for performance, enrollments, or any other directives received. This modification is to bring the RCSP in line with Workforce Development Field Information Memo No: 11-WIA Reallocation Policy.

Regional Customer Service Plan Certification

I certify that the attached has been reviewed and approved by the Regional Workforce Investment Board and the Chief Elected Officials Board, and that I am authorized to sign on behalf of the group I represent.

RWIB Chair Signature / Date

CEO Chair Signature / Date